

Edible Landscaping Garden Application



Thank you for submitting an edible landscaping garden application to the City of Madison Parks Division. By submitting the application you are demonstrating your dedication to the planting and long-term upkeep of a garden in a public park. Volunteers have been maintaining beautiful and edible gardens in our community since 2010. Our city's residents and visitors greatly appreciate the effort you put into your garden!

Park information -----

Park _____ Location in Park _____

Other Location _____

Is this a new garden? Yes No Name of Alderperson and District _____

Volunteer information -----

Name of Organization or Group _____

Contact Person _____

Address _____

City/State/Zip _____

Home Phone _____ Work Phone _____

Email _____

Volunteer release -----

I understand that my services are being offered on a voluntary basis without anticipation of financial remuneration. I grant permission for my photo to be used in any promotional materials produced by the City of Madison. I shall indemnify and hold harmless the City of Madison, its Boards and Commissions and their officers, agents and employees from and against all claims, demands, loss of liability of any kind or nature for any possible injury incurred during volunteer service. I have read, understand, and agree to the Edible Landscaping Memorandum of Understanding.

Signature of Volunteer _____ Date _____

Signatures of Additional Volunteers _____ Date _____

Garden Funds -----

All of the trees, shrubs, and other plants in the edible landscaping gardens in the Madison Parks Division are provided by the volunteer groups, or funded by the **People for Parks Matching Fund**. The matching fund will pay for half the cost of perennials, the volunteers pay for the cost of the annuals and the City of Madison Parks Division pays for soil amenities. Site improvements such as benches and retaining walls may also qualify for *People for Parks Matching Funds*. Please call 266-5949 for further information.

Letter of Support -----

Each NEW garden site must have the support of the neighborhood association and/or the alderperson for that park's district. By getting this letter of support, you have shown the Parks Division and the surrounding neighborhood your level of commitment to this project. The most successful gardens have the support and endorsement of the neighbors. Not only do they respect the work of the volunteer, but also often volunteer to help.

This Letter of Support is only required of new applications/gardens.

Planting Plan -----

New Gardens: Please include a sketch of the proposed design along with the list of plants. This sketch will be shown to our maintenance crew and to the Landscape Architect for their feedback.

Returning Gardens: Please include a sketch of any proposed CHANGES to your design.

Maintenance Plan -----

While the application does not require a detailed outline of your maintenance plan, it is worth noting here that the Parks Division does require all volunteers to do ALL of the required maintenance of the edible landscaping garden. This includes but is not limited to: site preparation, planting, watering, weeding, mulching, pruning, harvesting, windfall cleanup, and litter removal. If the proposed site does not have a water source near it, the volunteer is responsible for hauling water to the garden.

If volunteers need to discontinue their volunteer commitment, they are encouraged to find replacement volunteers for this garden. If none are found, the Parks Division may need to remove the garden and replace it with turf.

For more information -----

Mail the completed application to:

Parks Community Relations Coordinator
Madison Parks Division
215 Martin Luther King Jr., Blvd, Suite 120
PO Box 2987
Madison, WI 53701-2987

Questions??

Call the Parks Community Relations Coordinator at 266-5949

Or learn more about the Madison Parks Division on-line:

www.cityofmadison.com/parks